Apply conditional formatting to quickly analyze data

It can be hard to get a lot of meaning out of numbers in a worksheet. But Excel provides a bunch of ways to quickly analyze your data using conditional formatting. For example, you can use a color scale to differentiate high, medium, and low temperature values.

Here's how you can quickly apply this type of formatting:

1. Start by selecting your data. The **Quick Analysis** button appears on the lower-right corner of the selection.

2. Click the **Quick Analysis** button , or press Ctrl+Q.

3. On the **Formatting** tab, move your mouse over the different options to see a Live Preview on your data, and then pick the formatting you like best.